

吉隆坡臺灣學校

113 學年度第一學期學生註冊須知

一、 註冊注意事項：

- (一) 113 學年度第一學期註冊、開學及正式上課日： 2024 年 9 月 2 日（星期一）
- (二) 113 學年度第一學期開始，在校生註冊繳費請在 2024 年 8 月 10 日（星期六）前完成，以保留學籍。
- (三) 註冊單已於 2024 年 6 月 28 日(星期五)前通過電子郵件 EMAIL 發送至家長或學生的學校電子信箱。請學生或家長檢查收件箱 Inbox 或其他文件夾(如 Junk mailbox/spam 等)，或搜索 ar@cts.edu.my。請家長匯款繳付學雜費時，務必註明學生姓名及班級，並將銀行繳費憑據於 2024 年 8 月 10 日（星期六）前 EMAIL 至 ar@cts.edu.my。
- (四) 請在開學當日 2024 年 9 月 2 日（星期一），攜帶以下資料準時到校辦理註冊手續
 1. 學生證(舊生)
 2. 學雜費轉帳收據或支票（已完成第(3)項者無需提交）
 3. 更新後的簽證影本（學生簽證，依親簽證或第二家園）
 4. 更新後的護照影本（無論國籍，若有更新護照，請繳交影本）
- (五) 開學註冊日為學校重大集會，若無故缺席，將視為曠課；若因重大事故（如：病假、喪假）無法準時辦理註冊者，依學生請假辦法辦理請假，並於開學一週內補辦完成註冊手續。
- (六) 註冊日進行服裝儀容檢查。
- (七) 請住宿同學於 8 月 26 日（星期一）前完成繳費並 EMAIL 繳費憑據至 ar@cts.edu.my。匯款時請務必註明學生姓名及班級，收據將 EMAIL 至學生電子信箱(學號@cts.edu.my)，於入住日當天出示收據，作為憑證。
- (八) 暑假作業：請注意各班各科暑假作業清單，於開學一週內繳交完成。

二、 2024 年 9 月 1 日（星期日），住宿生可以入宿但不供餐。

祝您 平安順利！

吉隆坡臺灣學校 敬上 2024.7.17



聯絡電話

總務處(會計組)：03-51213100 分機: 603

教務處(註冊組)：03-51213100 分機: 303

學務處(訓育組)：03-51213100 分機: 402

CHINESE TAIPEI SCHOOL (KUALA LUMPUR)

NOTICE

Registration for Semester 113. 1 (2024/25)

17th July 2024

1. Notice

- (a) Date of 113.1 Registration Day and School Reopening Day: **2nd September 2024 (Mon.)**.
- (b) **Starting from semester 113.1, all the current students are required to make payment before 10th August 2024 (Sat.) to secure his/her student status.**
- (c) **The invoice and the credit note will be sent to the respective parent's or student's school's email by the 28th June 2024 (Fri.). Kindly check your inbox or other mailbox (Junk mailbox/Spam etc.) or search for ar@cts.edu.my. It is mandatory for parents to include the student's name and grade in the online payment note and to email the bank transaction record/receipt to ar@cts.edu.my by the 10th of August 2024 (Sat.).**
- (d) Each student is required to provide the following documents to school on the registration day (**2nd September 2024, Mon.**), the first day of school:
 - (i) Student ID (for current students)
 - (ii) Bank transfer slip for school fees (**exempt if already emailed**)
 - (iii) Latest visa copy (student visa, dependent visa, MM2H, etc.)
 - (iv) Latest passport copy (Please provide the most up-to-date passport copy)
- (e) Please register on time. If one cannot register on that day due to special circumstances (e.g. medical leave, compassionate leave), please apply for leave according to the regulations and register **within ONE week** after the new semester begins.
- (f) There will be an appearance inspection on the registration day.
- (g) **Please complete the boarding fee payment and email the transaction receipt to ar@cts.edu.my by the 26th of August 2024 (Mon.). Please indicate the student's name and grade in the transaction. The receipt will be emailed to the student's email (ID @cts.edu.my). Kindly present the receipt on the Registration Day.**
- (h) Please submit the holiday homework to the respective teacher within the first week of school.

2. Borders may check in starting from **1st September 2024 (Sun.)**, but no meal will be provided.

If you have any inquiries, please do not hesitate to contact:

General Affairs Office : 03-51213100 extension: 603
Academic Affairs Office : 03-51213100 extension: 303
Student Affairs Office : 03-51213100 extension: 402



Best wishes for the School Holidays