

吉隆坡臺灣學校

108 學年度第一學期學生註冊須知

一、註冊注意事項：

1. 108 學年度第一學期註冊及開學：

2019 年 9 月 3 日(星期二)，上午 8 時至 9 時。

地點：各班教室。下午正式上課。

2. 請帶以下資料準時到校辦理註冊手續

(1)註冊繳費單 (2)學生證(舊生) (3)學費轉帳收據或支票。

(4)更新後的簽證影本(學生簽證，依親簽證或第二家園)

(5)更新後的護照影本(無論國籍，若有更新護照，請繳交影本)

(6)2019 年台商證影本，附註學生班級和姓名(若入學時是用台商子女或台商公司職員子女身份者須繳交)

3. 開學註冊日為學校重大集會，若無故缺席，將視為曠課；若因重大事故(如：病假、喪假)無法準時辦理註冊者，依學生請假辦法辦理請假，並於開學一週內補辦註冊手續完成。

4. 本學期註冊繳費於開學日當天完成。108 學年度第二學期開始，在校生註冊繳費預訂在 2020 年 1 月 20 日前完成，以保留學籍。

5. 依教育部規定，學生於開學後三週內(9 月 18 日截止)未完成註冊程序，視同無學籍，本校將自動辦理該生轉學休學等事宜。

6. 註冊日學生接受服裝儀容檢查。

(依照本校服裝儀容檢查辦法實施，嚴禁學生燙髮、染髮)

7. 住宿生請於早上 8:00~9:00 自行至會議室繳交住宿費。

8. 暑假作業：請注意各班各科暑假作業清單，於開學一週內繳交完成。

二、2019 年 9 月 1 日(星期日)，住宿生可以入宿但不供餐。

三、高三暑期輔導於 8 月 19-30 日實施，請需要住宿的學生提早入宿，請參加的學生準時上課。

四、新生訓練(新國一班及新高一班)於 8 月 30 日上午 8 點至中午 12:30 辦理，請學生當天穿著運動服並帶筆和水壺到禮堂集合。

祝您 平安順利！

吉隆坡台灣學校 敬上 2019.06.21

聯絡電話

教務處：03-51213100 分機：301

學務處：03-51213100 分機：401

總務處：03-51213100 分機：101

Chinese Taipei School (Kuala Lumpur)

Notice for 108. 1st Semester (2019)

1. Notice

(a) 108.1 Registration date: 3rd September 2019 (Tue) 8:00 a.m.~ 9:00 a.m. ; Venue: **Classroom**; Regular class in the afternoon.

(b) Student are required to provide :

(1) Registration payment slip (2) Student ID (current students) (3) School Fee (cheque or bank transfer slip)

(4) Latest Visa Photocopy (student visa, dependent visa , MM2H etc)

(5) Latest Passport Photocopy (Please provide us the most up-to-date passport copy)

(6) TIAM membership card photocopy, please provide us a copy of the TIAM card (**2019**), for employee under TIAM registered company, please provide us an employment letter and company's TIAM card (**2019**).

Also please have the name and class of the student written on the back.

(c) Please be on time for registration. If one cannot register on that day due to special circumstances (eg. medical leave, compassionate leave), please apply for leave based on the regulations and register **within ONE week** after the new semester begins.

(d) Please make payment by 3rd September for this semester. At the starting of 108.2 second semester, all students are required to make payment before 20th January 2020 to ensure his/her status as a student.

(e) Based on the MOE regulation, the student must complete the enrollment within three weeks after school starts (by **September 18th**). If not, the registration will be deemed incomplete and the admission will be denied.

(f) There will be an inspection on appearance and clothes on the registration day. (Permed and dyed hair are strictly prohibited)

(g) Payment for the boarding fee is on 3rd September 2019 from 8:00 to 9:00 am at the conference room.

(h) Please submit the holiday homework to the respective teacher within 1 week from the starting of school.

2. Boarders are available to check-in starting from 1st September 2019 (SUN) without providing meal.

3. Summer Holiday Tutoring Class for Senior Three will begin in 19th August till 30th August. For those boarders, please get yourself admitted into the students' accommodation in advance. Please be punctual for those who are attending the class..

4. Training for new students (class of Junior One and Senior One) is on 30th August, 8am to 12.30pm. Students are required to wear sports attire and bring along pens together with their water bottle and gather in the school hall.

If you have any further inquiries, please do not hesitate to contact:

Academic Office: 03-51213100 extension: 301

Students' Affairs Office: 03-51213100 extension: 401

Administration Office: 03-51213100 extension: 101

Best wishes for the Summer Holidays